

Application to Serve as President of Wat Lao Buddhavong

Wat Lao Buddhavong, is seeking applications for the position of **President of Wat Lao**. This is a leadership role for a **three-year term** dedicated to guiding the temple in fulfilling its mission of spiritual growth, cultural preservation, and community service.

ROLES AND RESPONSIBILITIES:

The President shall serve as an Executive Officer of Wat Lao Buddhavong, including but not limited to the following roles and responsibilities:

- **Preside:** The President shall preside over all meetings of the Board of Directors and the General Meeting.
- **Authority:** The President shall oversee the general management and operation of the Organization, ensuring that all policies and decisions of the Board are implemented.
- **Appointment of Committees:** The President, with approval of the Board, may appoint all standing and select committees.
- **Other Specific Duties:** The President shall perform all duties customary to the office and any other duties assigned by the Board of Directors, including:
 - (1) **Leadership and Governance Oversight:** Oversee the Organization's general management and operations, ensure effective implementation of Board policies and decisions, guide strategic direction, foster transparency and accountability, and uphold temple values; ensure compliance with all related local, state, and federal laws and regulations.
 - (2) **Fundraising and Development:** Lead fundraising efforts, including donor relations, grant applications, and event organization.
 - (3) **Committee Appointments:** Appoint standing and select committees with Board approval.
 - (4) **Board Relations:** Facilitate communication with the Board, ensure engagement, and provide regular updates; be accountable to the board for the organization's overall performance, financial sustainability, and alignment with its mission; provides regular updates to the board on operational progress, challenges, and key accomplishments
 - (5) **Contract Execution:** The President, along with the Secretary or another authorized Officer, shall sign contracts and other documents authorized by the Board. This authority may be delegated to another Officer or agent of the Board as specified.
 - (6) **Community Engagement:** Strengthen relationships with local community and religious leaders, promoting unity and the temple's activities.
 - (7) **Human Resources:** Oversee staff and volunteers, fostering a supportive and productive environment.
 - (8) **Compliance and Ethics:** Maintain legal and ethical standards, including tax-exempt requirements.
 - (9) **Customary and Assigned Duties:** Perform all customary duties of the office and any additional tasks assigned by the Board of Directors.
 - (10) **Reporting:** The President is to report directly to the Board of Directors, ensuring transparency and accountability in all organizational matters.

ELIGIBILITY AND QUALIFICATIONS:

Wat Lao Buddhavong is seeking a qualified individual who will serve as a President with the following:

1. Has deep commitment to the mission and values of Wat Lao Buddhavong.
2. Possess strong leadership, communication, and organizational skills.
3. Has management and operation experience in a 501 (c)(3) Nonprofit Organization, or community service (preferred but not required).
4. As stated in our Bylaws: The President of Wat Lao Buddhavong should:
 - 1) **Residency:** Must reside in Washington, D.C., Maryland, or Virginia.
 - 2) **Heritage:** Preferably of Lao Heritage with a direct connection to Lao heritage ensures a deep understanding of the cultural values, traditions, and practices that are integral to the temple and its community;
 - 3) **Commitment to Buddhism:** Must commit to Buddhist Values by demonstrating an understanding and respect for the principles of Theravada Buddhism, which is central to the Lao Buddhist faith, and show respect for the religious and spiritual traditions upheld by the temple;
 - 4) **No Felony Convictions:** Must not have been convicted of a felony within the past 10 years.
 - 5) **Board Experience:** Experience serving on a nonprofit board is preferred but not required.
 - 6) **Culture and Heritage:** Recognize the importance of preserving and promoting Lao culture and language, as well as actively supporting the temple's role in maintaining these traditions within the community.

ABOUT WAT LAO BUDDHAVONG: Incorporated in the state of Virginia as a non-profit organization in pursuant to IRS regulations 501 (C)(3).

- **Vision:** Our vision is to be a leading center for Theravada Buddhist practice and Lao cultural preservation in the Washington DC metropolitan area, fostering a harmonious community that embodies the principles of Buddhism and enriches the spiritual lives of its members.
- **Mission:** Wat Lao Buddhavong is dedicated to fostering the practice of Theravada Buddhism, preserving Lao cultural heritage, and promoting spiritual growth and community well-being. We provide a sanctuary for meditation, education, and the cultivation of compassion, wisdom, and inner peace.
- **Goals:** Our goals are to foster an open and supportive environment for Buddhist meditation and Dharma study, deepen understanding of the Buddha's path to liberation, and enhance personal spirituality and growth among members. We aim to promote compassionate and mindful living within the community and develop a supportive network centered around Buddhist principles.

BACKGROUND CHECK

As part of this highly respected position, the President is subject to a hiring background check. This includes a criminal record check, employment verification, education verification, reference checks, credit check, and a social media check to ensure transparency and trustworthiness.

APPLICATION FORM

For the President

of Wat Lao Buddhavong, a 501(c)(3) Nonprofit Organization

APPLICANT INFORMATION:

FULL NAME: _____

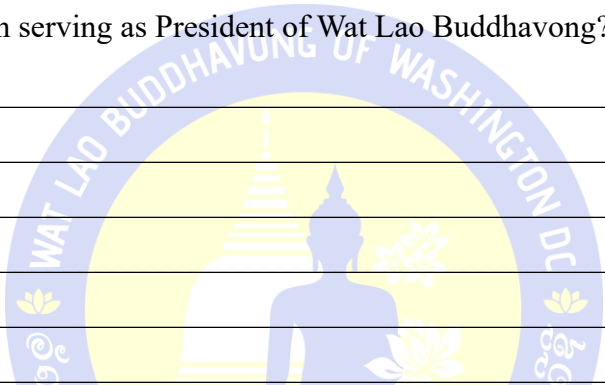
ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

EXPERIENCE AND QUALIFICATIONS:

1. Why are you interested in serving as President of Wat Lao Buddhavong?



2. What skills or experiences make you a good fit for this position?

3. Have you held any leadership positions in a nonprofit or community organization?

- Yes (Please specify): _____
- No

HOW TO APPLY: To apply for this position, please complete and submit the following application form, along with a **letter of interest** and **resume** or summary of qualifications.

Mail Complete Application To: Wat Lao Buddhavong

Attn: Board of Directors

P.O. Box 127, Haymarket, VA 20168